

CLEY PARISH COUNCIL

Minutes of the Annual Parish Meeting held on Tuesday 7th May at 7p.m. in the Club Room of the Village Hall

Attending: Cllr Mark Randell, Cllr Richard Allen (Vice-Chairman), Cllr Richard High, Cllr Victoria Holliday, Cllr Judith Holman, Cllr Timothy Baker and Parish Clerk Gemma Harrison

1. Welcome, apologies and reasons for absence.

1.1 No apologies received.

2. To receive declarations of Interest and requests for dispensations.

2.2 None Received.

3. To approve the Minutes of the Parish Council meeting held on 1st May 2018

3.1 On a **PROPOSAL** by Cllr High and **SECONDED** by Cllr Holman the minutes were AGREED and signed.

4. Chairman's Report (Appendix A)

4.1 The Chairman's Report can be found at Appendix A.

(Cllr Read entered the meeting at 7.10pm.)

5. Receive Accounts for the year 31st March 2019

5.1 The Clerk presented end of year accounts which can be found at Appendix B.

Public Participation

– An opportunity for members of the public to ask questions

No questions were asked.

6. Cley Parish Council thanked the Chairman Cllr Randell for all his hard work and dedication over the last 16 years, this is Cllr Randell's last meeting before stepping down as Cllr and Chairman due to work commitments.

The meeting ended at 19.20 with 4 members of the public present.

Signed

Date

Appendix A

Chairman's Report Tuesday 7th May 2019

Cley Parish Council has had a brilliant year successfully achieving the aims of the year and more besides!

Traffic Management Plan

One of the Council's biggest successes is The Traffic Management Plan which was implemented by the council last summer. The cones which have been strategically placed along the High Street has ensured continued traffic flow through the centre of the village with minimal delay. The Coasthopper bus service has been able to operate as normal through the village, sticking to its timetable and route thus providing benefits to all those using the service. Not to mention the benefits to those drivers using Old Woman's Lane who no longer have to tackle the oncoming buses! Thank you to both Cllr Victoria Holliday and Cllr Simon Read for all their effort with implementing and managing the Traffic Management Plan.

The allotments have been heavily invested in this year and as such are looking better than ever! New signage has been erected, extensive grass cutting has taken place and removal of rubbish has meant we have been able to let more plots and now we only have a handful of vacant plots available to the north of the Public Footpath. An allotment meeting was held earlier in the year whereby tenants all agreed a price increase in their rents, this along with funds from the recent pop up café and table top sale will allow for further investment in the site.

Cley Community Toilet is a new project started by the Council this year and so far the support from the community has been incredible. The Council successfully won a £15,000 grant from NNDC and has raised over £6000 from community donations. The project is being managed by Cllr Victoria Holliday and we thank her for her hard work and dedication in raising the much needed funds, by completing funding bids, selling raffle tickets, bricks and t-shirts. The fundraising continues this year with an auction of promises planned for August and hopefully the build will begin in the New Year.

This year Cley Parish Council has also embarked on a new grass cutting contract with a local contractor, the grass is being cut much more regularly and the contract has saved the council £146 compared to last year's contract. This demonstrates the council getting much better value for money for its parishioners.

The year has not been without its challenges, unfortunately the Parish Council were unsuccessful in registering the Quay as parish land with the Land Registry, however we are confident this land is protected and can't be registered by another party. The Parish Council will continue to monitor, manage and protect this area in the future.

Last May we reported that the council was successful in receiving a 50% funding grant towards highway works at Newgate Green. We had a frustrating year with planning applications and consents which meant little progress was made. The focus for the council this year is to help fundraise the remaining costs needed for the works to take place.

As you are aware I will not be continuing on the Parish Council this year due to work commitments. I wish the Parish Council the very best for the year ahead.

Appendix B – End of Year Finances

**CLEY PARISH COUNCIL
BANK RECONCILIATION y/e 31st March 2019
Cash Book**

Op Bal at 1st April 2018 £3,420.58

ADD Receipts £12,542.84

LESS Payments £15,089.27

ADD Transfers In £0.00

Bal at 31st March 2019 £874.15

Business Reserve

Op Bal at 1st april 2018 £5,099.50

Add Interest £10.42

Less Transfer out £0.00

TOTAL £5,109.92

TOTAL in BANK 31st March 2019 £5,984.07

Precept	Grants, Donations, VAT return, other Income	Allot Income	Salary	Admin	Harbour	Allot expenditure	Op Spaces	VAT
£9,000	£2,398.19	£1,157.05	£2,491.24	£4,128.85	£19.00	£2,774.86	£5,198.08	£472.08
Total			Total					
	£12,555.24					£15,083.76		