

## CLEY PARISH COUNCIL

Minutes of the Meeting of Cley Parish Council held on Tuesday 2<sup>nd</sup> April 2019 in the Club Room of Cley Village Hall at 7.30 p.m.

**Attending:** Cllr Mark Randall (Chairman), Cllr Richard Allen (Vice Chairman, Cllr Timothy Baker. Cllr Richard High, Cllr Victoria Holiday, Cllr Judith Holman, Cllr Simon Read,

NCC Cllr Sarah Butikofer (to item 5.2), NNDC Cllr D Young, 4 public. Locum Clerk Di Dann

### **1. Welcome, apologies and reasons for absence.**

The Chairman welcomed everyone to the meeting. No apologies had been received.

### **2. Declarations of interests and requests for dispensations.**

Cllr Reed declared an interest in the Allotment Committee, Traffic Management Plan, and the Harbour Committee. Cllr Holman declared an interest in the Allotment Committee. Cllr Baker declared an interest in the Village Hall and Harbour Committee.

### **3. Approve the minutes of the Meeting held on 5<sup>th</sup> March 2019**

On a **PROPOSAL** by Cllr Allen the Minutes were agreed and signed by the Chairman.

### **4. Matters arising on the Minutes not included on the agenda (for information only)**

Page 55 Item 4 Information was awaited concerning the bins in the village hall car park.

Page 55 Item 4 Paper Bank licence had been confirmed and Bank was awaited.

### **5. Receive Reports**

5.1 NNDC Cllr David Young gave his report. There had been no meeting at NNDC in March. Revised application forms for the BIG Society Grants, The Arts and Culture Grants and Community Transport Grants had now been issued. He thanked the Council for their support in his 8 years as District Councillor. He was thanked by the Council for his efforts.

Cllr High advised that all potholes in the road adjacent the properties in Glandford Road had been repaired.

Cllr Holliday expressed great concern about shops closing in Holt.

CPC Minutes April 2019 4 pages

3 attachments – Allotment Meeting March 2019; Correspondence list; Bank Reconciliation March 2019

DRAFT until AGREED at meeting following

5.1.2 NCC Cllr Butikofer advised that the grit bins would arrive in the Autumn and at that time the grit would be delivered. An additional bin had been ordered and its location would need to be agreed. The SAM2 was on order and the siting of this would need to be agreed using advice from the Highways Officer.

There was a request for the renewal of white line markings and railings.

5.2 Village Hall and Play Area. Cllr Baker advised that in the last two months there had been a net surplus of £993.73 raised for funds. The recent Quiz Night, Social Club evenings and 200 Club had helped this to be achieved. Forthcoming events were 17<sup>th</sup> May – The Riff Dusters £5 on the door; Hog Roast 2<sup>nd</sup> November, Christmas Market 30<sup>th</sup> November with various other events planned during the year.

The Hall Committee was prepared to share the cost of reinstating the missing hedge areas adjacent allotments but wanted to know the total cost.

Planting of the hedge would not take place until the end of the year. The Tree Officer would be asked for advice concerning leylandii.

5.3 Allotments. Cllr Holman advised that the site looked a great deal better and with recent work on the side and middle areas there were plots now ready for two new allotment holders. There had been dumping of materials on site which was of concern including materials put onto the recent bonfire. There would be a “Pop Up” Café on 5<sup>th</sup> May with Table Top Sale in aid of improvement work on the site. Cllr High was thanked for his recent work on the site. A recent meeting had taken place with the Knott Trust and the Clerk’s report summarised this. (re attached Appendix)

5.4 The Cley Harbour Project. Cllr Read advised that work would be starting on the walk way and there was a desire to see the hatches in the concrete wall. The Project had recently benefited from a very successful event at the Village Hall raising over £400. Charity Status was still being investigated

5.5 Community Toilet. Cllr Holliday advised that the fund had benefited from on line donations and other donations including those made for 300 bricks. A Victory Housing Trust grant application had been submitted for £5000 There would be a raffle and Auction of Promises and soon T shirts to buy. The Community Toilet Fund at 31<sup>st</sup> March stood at nearly £21,000.

5.6 Police Report. There were no Police present to give a report.

## **6. Public Rights of Way in Cley.**

The Clerk had undertaken a survey which advised:

New signage had all now been installed; footpath by the Old School found to be fine.

Hurdles Lane cut to footpath standard. Definitive Map Modification Claim currently being processed by NCC for it to become a Restricted Byway. Until this is confirmed NCC will only cut to footpath standard.

Cley Footpath 4 The NCC Footpaths Officer Sarah Price had secured some funding. She would discuss further.

Noted that no hedges should be cut now until 1<sup>st</sup> September.

Cllr Allen was able to list the signs which had been reinstated.

## 7. Planning

7.1 Ref PF/19/0407 and LA/19/0411 Old Manor House High Street. Demolition of existing gate piers and adjacent flint walls to allow for re-positioning of access and re building of gate piers and flint walls.

Noted that there was already parking provision. There was concern raised about the loss of a historic wall and changing the street scape.

It was **AGREED** to raise objections.

7.2 Ref LA/19/0441 Old Hall Barn, Coast Road. Internal and external works associated with replacement windows and altering entrance door.

It was **AGREED** to raise no objections.

7.3 Ref PF/19/0469 Barn Drift Old Womans Lane. Single Story extension and alterations to provide dining room and external fire escape from first floor.

Noted that there were only slight modifications on the previous plan submitted.

It was **AGREED** to raise objections. The Council's view was that the application was overdevelopment of the site. The objections were unanimous.

7.4 There were no other matters to report regarding planning application decisions.

7.5 Arcady – to receive an update. It was noted from information given by NNDC Cllr Young that the Planning Officer had recently met to discuss the site.

## 8. Correspondence received

8.1 A list of correspondence received had been presented (attached).

Cllr Holliday asked if the parish could take part in the National Litter Picking event – and it was **AGREED** to raise this matter again later in the year.

8.2 Items received since the close of the agenda on 25<sup>th</sup> February. Apologies had been received from NNDC Cllr Karen Wood

CPC Minutes April 2019 4 pages

3 attachments – Allotment Meeting March 2019; Correspondence list; Bank Reconciliation March 2019

DRAFT until AGREED at meeting following

## 9. Financial Matters

### 9.1 Financial Statement

The Cash Book for the period to 2<sup>nd</sup> April and the Bank Reconciliation for the period ending 25<sup>th</sup> March (both Community and Business Reserve Accounts) were presented (refer attached). The Locum Clerk advised the following payments which needed to be made:

Ref 1/162 AW Wave (Water on Allotments) £19.96; Ref 2/163 Brown & Co (Allotment site half year rent) £570; Ref 3/164 Clerk (monthly salary) £179.50; Ref 4/165 KR (Grass cutting) £280.00; Ref 5/166 RH (Work on the Allotments) £124.00; Ref 6/167 CL (Allotment Skip) £156.00

The Barclays Fund Raising Account was presented. This totalled £5160.64 at 20<sup>th</sup> March 2019 (Community Loo £4988.64; Newgate Green £172.00)

On a **PROPOSAL** by Cllr Holliday the Financial Statement was **AGREED**.

9.2 The Chairman reported that the Internal Audit for 2018/19 had now been concluded and all was found to be in order.

### Public Participation

Concern expressed about numbers and speeds of vehicles travelling in Old Womans Lane and the application at Barn Drift would not help this situation.

Track running adjacent to the Coast Road near to the Beach Road needed to have the potholes filled (it was unadopted but still used as a public footpath).

Thanks were expressed on behalf of the Knott Trust for the recent site visit to the allotments and the efforts of everyone involved.

Noted that there would be two trials with Stroke ambulances.

### 10. Items for inclusion of the next agenda

Traffic Management Plan.

### 11. Date of next meeting.

Noted as Tuesday 7<sup>th</sup> May with the Annual Parish Meeting at 7.00 p.m. followed by the Annual Parish Council Meeting.

There being no further business the meeting closed at 8.33 p.m.

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Chairman

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Date

CPC Minutes April 2019 4 pages  
3 attachments – Allotment Meeting March 2019; Correspondence list; Bank Reconciliation March 2019  
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