

CLEY PARISH COUNCIL

Minutes of the Meeting held on Tuesday 8th January at 7.30 p.m. in the Club Room of the Village Hall

Attending: Cllr M Randell (Chairman), Cllr Bruno High, Cllr Victoria Holliday,
Cllr Simon Read and Cllr Timothy Baker and Parish Clerk Gemma Harrison.

1. Welcome, apologies and reasons for absence.

Apologies received from PC Pegden, and Cllr Holman. Everyone AGREED to accept the apologies.

2. To receive declarations of Interest and requests for dispensations.

Cllr Read declared his interest in the allotments, and Traffic Management Plan and Harbour Committee, Bruno declared his interest in Newgate Green as he lives nearby.

3. To approve the Minutes of the Parish Council meeting held on Tuesday 4th December 2018.

On a **PROPOSAL** by Cllr Holliday and **SECONDED** by Cllr Read the minutes were agreed and signed.

4. Matters arising on the Minutes (for information only and not included on the Agenda)

- It was reported that the NWT had refused the Parish Council's request for a portable toilet at the beach car park. Clerk to go back and ask again stating it is unacceptable.
- The Clerk has reported the Hedges on Hurdles Lane to the Countryside Access Officer who has approached landowners to cut the hedges.
- Clerk to send off The Three Swallows pub Community Asset application.

5. Reports Received

5.1 District and County Cllr Report. (To be taken later in the meeting)

5.2 Village Hall and Play area – Cllr Timothy Baker reported that “It has been two months since the previous meeting. The total income (gross) £4208.90 and outgoing were £2477.97. A calendar of events is being put together for Cley to help avoid clashes between groups. The replacement of some, possibly all convector heaters is being investigated as some of the fans are very noisy. The Committee have asked whether the Parish Council have any paperwork which relates to Title Deeds or ownership of the Village Hall.” No-one has any paperwork, the Clerk will take another look at everything she was given last year.

5.3 Allotments. It was agreed that an allotment meeting will be held prior to the Parish Council meeting at 6pm on Tuesday 5th February 2019. The meeting will look at ways the Parish Council can reduce Parish Council spend on the allotments. Tenants are encouraged to submit any ideas in advance of the meeting. Clerk to approach NAS for advice. Clerk also to approach Brown & Co to get a copy of the contract.

5.4 Harbour - Carols on the Quay, a great success. Took £2200 on the night. Profit £1300. The next event in the Cley Harbour calendar is the Open Gardens 15th and 16th June, 22nd June Cockle Day, 29th August Harbour Day, Carols on the Quay 2019 yet to decide a date. Cley Harbour have been granted £9000 towards dredging from North Norfolk District Council's Big Society fund.

5.5 Newgate Green. The Carols on the Green was a great success raising £175 towards works planned for Newgate Green. It was agreed the flagpole should go in the garden of rest, Clerk to get a quote for the Norfolk flag. Cllr Holliday to talk to Chris Lubbock regarding installing a concrete base for the flagpole.

5.6 Community Toilet – The Parish Council has to raise £25,000 for the works. Fundraising ideas include buy a brick campaign, (£5 brick). A Twitter account has been set up as well as Instagram (although we need photos for this), the Architect will get planning permission. Clerk to investigate getting an additional page on the Parish website for the toilet.

5.7. No police report received.

5.8 - Cley Quay – The Clerk has been in touch with The Planning Policy Team at NNDC and inquired about The Quay being registered as Amenity Green Space. The advice was that it was not necessary as The Quay was already protected as it is in a Countryside Policy Area and as it is in Flood Zones 2 & 3. Also such a designation would also place other restrictions on the land which may not be of benefit for future management, such as restrictions on storage and access.

6. Light Pollution in Cley

The Clerk directed the Parish Council to recent guidance which had been published by the CPRE regarding policies relevant to light pollution. The CPRE have devised a standard planning response to planning applications which may affect light pollution. It was suggested that Cley Parish Council adopt this response when responding to relevant planning applications. Cllr Randell also suggested he would mention light pollution in his monthly GVN report.

7. Planning

7.1 PF/18/2244 Little Haylings. The Parish Council viewed the plans for a replacement shed at Little Haylings and AGREED that there were no comments to the planning application.

7.2 No decision notices have been received.

7.3 Arcady. Planning officers have met with the developer and raised with them all the outstanding issues and we will hopefully have a further update for the Parish Council at the end of the month.

8. Cllr Reports

8.1 Cllr Butikofer stated the Police and Crime Commissioner wants to put the precept up by an extra £24 per household, the proposal is out at consultation and Cllr Butikofer will be objecting. Cllr Butikofer has chased the grit bins and also ordered the new grit bins as previously discussed. Cllr Butikofer stated she would look into light pollution to see if anything can be done. The Parish Council reported

that speeding along The High Street is still an issue. Cllr Butikofer offered the Parish Council help by offering to purchase a SAM2 device to be used in the village and surrounding area.

8.2 Cllr David Young's Report - The full report can be viewed in Appendix A. Cllr David Young stated he had passed on the parish concerns over the large pot holes on Victory Housing land off Glandford Road.

Public Participation

- Concerns regarding the sewage tanks in the area being at capacity were raised. Cllr David Young stated he would contact Anglian Water and IDB
- Clerk has been asked to contact Victory Housing to ask whether they are going to expand the shared ownership pilot further.
- Clerk to contact Highways regarding damaged 30 mph sign (just past the Visitor Centre coming into the village) and report/chase pot holes on the junction of Bridge foot Lane and Glandford Road and the pot hole by the Rectory.

11. Discuss correspondence received (Appendix B)

11.1 No comments were made.

12. Financial Statement (Appendix C)

12.1 The finance statement was presented to the Parish Council and can be seen at Appendix C.

12.2 The following payments were made;

- The National Allotment Society - £66
- Brambles Farm - £201.60-
- Anglian Water - £21.45
- Indigo Waste Services - £44.64
- Gemma Harrison Clerk Salary and expenses - £130.94

Cllr Holliday **PROPOSED** that the financial statement and payments were AGREED and Cllr Randell **SECONDED** the proposal.

12.3 Norse Quote Item deferred to next month's meeting to allow Clerk to get further grass cutting quotes for a better comparison. Clerk also to get quotes to remove moles from Newgate Green.

13. Items for next meeting – Grass Cutting, mole removal quote and highway pot holes.

14. Date and Time of Next Meeting – Tuesday 5th February 2019 in the Club Room

6pm Allotment Meeting

7.30pm Cley Parish Council Meeting

Signed

Date

Appendix A – Cllr David Young's Report

Cley Parish Council 8 January 2019

Full Council in December was the first under the new arrangements, led by the Liberal Democrats and with a cross-party Cabinet.

The recommendations from the previous cross-party Cabinet including those regarding fees and charges (largely unchanged) and Council Tax Discounts/Premiums (including the maximum premium for long term empty properties) were all agreed.

Despite having failed to respond to a request for information on homelessness figures, made by a Lib Dem member earlier in the year, the former Cabinet member responsible tabled an item of Opposition Business drawing attention to the problem of homelessness, and asking the Council to liaise with ex-servicemen's charities. The new Cabinet member advised that as at 19 December there were 6 rough sleepers in North Norfolk. Of these, 5 had refused offers of help to find accommodation. The other was a recent case and has been contacted. As far as is known, none of the rough sleepers and others identified as homeless had connections to the armed forces. It was agreed, however, to appoint a member with responsibility for liaison with ex-servicemen's charities. Cllr Richard Shepherd, the Conservative member for Sheringham South was duly elected.

A further motion from a Conservative member from Fakenham required the Council to install "Community Fridges" in all the towns and large parishes, since the one in Fakenham had been successful. There was no objection to the concept of providing such fridges at a cost of around £800 each. It was pointed out by the new Cabinet member, however, that before one could be installed it was necessary to find a venue, and volunteers to host and manage it, and a number of commercial businesses that would provide a regular supply of food to it. The motion was amended to require the council to seek to identify such resources and bring each case back to the Council once they had been identified and a programme to promote its use devised. The amended motion was not supported by the Conservative members but was nevertheless passed.

There was some good news for North Norfolk in the Government's Provisional Local Government Finance Settlement for the next financial year. Recognising the extra costs of providing services in rural areas, North Norfolk has been granted an extra £90,000 of Rural Services delivery Grant. An anticipated reduction in the New Homes Bonus did not happen and this will have a positive impact on our budget of about £150,000. In addition, Norfolk has been selected to pilot a 75% Business Rates Retention Scheme which will result in extra business rates being retained in the District.

Planning Officers have met the owners of Arcady and their representatives. A comprehensive list of alleged breaches has been passed to them and a response is awaited shortly. I hope to have more news in time for my next report.

Appendix B – Correspondence Received

Cley Parish Council				
Correspondence for January Meeting 2019				
Date	Type	From	Subject	Action
05/12/2018	Letter	Brambles Farm	Invoice £100.80 Toilet Hire 01/11/18 - 30/11/18	Agenda
05/12/2018	e-mail	Police	Police Issue warning over cold callers	Note
05/12/2018	e-mail	NNDC	Big Society Fund - Cut off date for applications	Note
06/12/2018	e-mail	Lynn Shepheard Payroll	HMRC payment due date 4th Jan	Note
07/12/2018	e-mail	Joseph Kenny NNDC	Bins on Beau Rivage	Note
10/12/2018	e-mail	Ewan Carr	Portaloo Beach car park - forwarded query on to colleague.	Note
10/12/2018	e-mail	Aylsham Depot	Request for Highway defects for 2019	Agenda
10/12/2018	e-mail	Mike Mirams	Owner of Flanders e-mailed over Contact details	Note
10/12/2018	e-mail	Tom Findlay	Hillrise Cottage Boundary Dispute	Note
10/12/2018	e-mail	Jess Cartner-Morley	Hillrise Cottage Boundary Dispute	Note
10/12/2018	e-mail	Richard Kelham	Community Toilet - offer of collaboration with Village Hall	Note
11/12/2018	e-mail	Norfolk PTS	Training 2019	Note
11/12/2018	e-mail	Tom Findlay	Hillrise Cottage Boundary Dispute	Note
11/12/2018	e-mail	Mike Mirams	Asked for a meeting in New Year to discuss parking	note
12/12/2018	e-mail	Planning Policy Team	Response to registering Quay as Amenity Green Space	Agenda
12/12/2018	Letter	Wave - Anglian Water	Invoice for £21.45	Agenda
13/12/2018	e-mail	NCC - LAF Member request	Norfolk Local Access Forum recruiting new members	Note
13/12/2018	e-mail	Tony Brown	£268 grant Cley confirmed and will be paid in two parts with the precept.	Note
14/12/2018	e-mail	Josh.biz	Wordpress Version 5 released	Note
17/12/2018	e-mail	Michelle Beckert	Allotment Payment made	Agenda
17/12/2018	e-mail	Jessica Rollingson	Request Quote for Norse contract	Agenda
17/12/2018	e-mail	Cllr Sarah Butikofer	Priorities for 2019	Note
18/12/2018	e-mail	NCC	Temporary Closure of Footpath No.4 - re-surfacing works	Note
18/12/2018	e-mail	NNDC Joseph Kenny	Update on Bins at Beau Rivage	Note
18/12/2018	e-mail	NNDC Planning	PF/18/2244 Little Haylings erection of new shed.	Agenda
18/12/2018	e-mail	Josh.biz	Merry Christmas	Note
19/12/2018	e-mail	Came & Co	Merry Christmas	Note
20/12/2018	e-mail	Lynn Shepheard Payroll	Januaries Payslip	Note
25/12/2018	e-mail	Thierry Gerber	Damage to track near the Old School	Note
Items received after 1st January to be reported to the meeting.				

