

CLEY PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 1st May 2018 at 7.30 p.m. in the Social Club of the Village Hall

Attending: Cllr M Randell (Chairman), Cllr Richard Allen (Vice- Chairman), Cllr Tim Baker, Cllr Bruno High, Cllr Victoria Holliday, Cllr Judith Holman and Cllr Simon Read.

NCC Cllr S Butikofer, NNDC Cllr David Young, Acting Parish Clerk Di Dann, Parish Clerk Gemma Harrison

1. Welcome and consider apologies

2. To receive declarations of Interest and requests for dispensations

2.1 There were none.

3. Agree the minutes of the Annual Parish Meeting held in May 2017

3.1 There was no Annual Parish Meeting held in 2017, therefore no minutes to agree.

4. To receive Chairman's Report for 2017/18

4.1 Report attached at Appendix 1.

5. Receive Draft Accounts for the year to 31st March 2018

5.1 Di Dann presented the end of year accounts to the Parish Council which can be viewed at Appendix 2.

5.2 In summary in 2017/18 the Parish Council received £13,686.35 in receipts compared to £24,453 the year before. The biggest difference being donations (£6,950) and events (£4,256).

5.3 Cley Parish Council made £26,320.50 in payments in 2017/18 compared to £22,727 in 2016/17. Costs rose in 2017/18 for the Harbour Project where costs rose by £2,760.80 and in administration where the costs rose by £616.65. The biggest

saving were in the allotments and Open Spaces where costs decreased by over £1000 in 2017/18.

5.4 As of 31st March 2018 there was £3420.58 left in the Community Account and £5099.50 in the Business Reserve Account. Making the total in the bank £8,520.08.

5.5 The end of year statement was accepted and **AGREED**.

6. Public Opportunity for Questions to Councillors

6.1 There were no questions from the public.

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Chairman

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Date

Appendix 1 - Chairman's Annual Report May 2018

This is my first Annual report, having become Chairman last July.

Well what a year with a new Chairman, new Clerk and a new councillor.

I think that Cley Parish Council has come a long way in the last twelve months, from a Council that was questioned and challenged on many of the items that it was attempting to undertake, to a Council that is slowly gaining an element of respect for better communication and explanation of what we, and the community wish to achieve for the village.

Cley like many coastal villages is under great pressure to maintain its current vernacular and village feel, its popularity and market value are attracting large scale redevelopments of some existing homes. This leads to hot spots for transport and movement in the village with potential damage to our surrounding heritage.

Parish Council aims and objectives.

The Parish Council are committed to improving areas of the village that have been neglected for more years than they should have been. The Cley Quay project was started over five years ago and completed to date, with great help and support from key Councillors, local donations and community input.

We are currently working on improving the allotments and again working with key Councillors and allotment holders, hope to regain better communications and management of the allotments for the good of the village.

We are also looking at improvements to Newgate Green, especially after the building works and chaos of recent months. Meetings with Newgate residents have identified some items requiring improvement. With grant funding already approved for parts of this. Key Councillors are working on traffic management proposals in the village and recently compiled Code of Conduct for contractors and developers has been well received by NNDC and local people.

The Parish Council is working to maintain and register where possible the Common areas of the village, such as Hilltop and Cley Quay.

Recent good news for the village, is the acceptance of footpaths and access on the Hangs at Cley.

However not all of the above noted items come for free. The Harbour Project works cost Cley Parish Council £6000 over a two year period, initial estimates for Newgate Green before grants are circa £8000. Essential remedial works to the Allotments are likely to be £2000. In addition to this the election as requested by some parishioners cost the Parish Council £1140. These costs are in addition to the normal village maintenance costs such as grass cutting, dog bins etc. Going Forward, we need and will, construct a comprehensive Budget plan to manage available spend, but also assess the current village Precept of £9000 and its ability to provide what the village wants.

Mark Randell

Appendix 2

CPC Minutes May 2018

2 pages 2 attachments

DRAFT until agreed at the next Annual Parish Meeting May 2019

CLEY PARISH COUNCIL					
Y/e 31st March 2018					
2016/17	RECEIPTS	2017/18	2016/17	PAYMENTS	2017/18
£ 8,000	Precept	£8,000.00	£2,388	Salaries	£1,967.06
£ 2,829	HMRC VAT Refund	£3,505.05	£2,653	Allotment	£1,499.23
£ 602	Recycling	£0.00	£8,142	Harbour Project	£10,902.80
£ 902	Allotments	£800.80	£7,697	Open Spaces	£6,236.80
£ 559	Refunds	£644.72	£1,432	Administration	£2,048.65
£ 6,950	Donation	£415.00	£350	S137	£268.00
£ 4,256	Events	£0.00		VAT	£3,397.96
£ 355	Grants	£316.00			
	Interest	£4.78			
£ 24,453	TOTALS	£13,686.35	£22,727	TOTALS	£26,320.50

CLEY PARISH COUNCIL					
AGAR					
Box		2016/17	2017/18	Refer to explanation detailed below	
1	Bal at 1st Apr	£18,425	£21,155	1	
2	Annual Precept	£8,000	£8,000	2	
3	Receipts	£16,458	£5,686	3	
4	Staff Costs	£2,389	£1,967	4	
5	Loan repayments	NIL	NIL	5	
6	Other payments	£20,339	£24,354	6	
7	Bal c/f	£21,155	£8,520	7	
8	Total Cash	£21,155	£8,520	8	
9	Total Fixed Assets	£31,891	£49,657	9	
10	Total Borrowings	NIL	NIL	10	

CLEY PARISH COUNCIL					
Y/e 31st MARCH 2018					
Explanation of Variances +/- 15%					
1	balance c/f from 2016/17 included £6950 from donations and £4256 from event fundraising Total £11206 for Harbou				
2	N/A				
3	2016/17 £6950 from donations and £4256 from event fundraising Total £11206 for Harbour Project				
4	Clerk left December 2017. Locum Clerk employed 1st Feb - 31st March 2018 submitted invoice April 2nd 2018.				
6	2016/17 Harbour works totalled £8141; 17/18 £10902; 17/18 s137 Payt. for battery and electrodes (Defib) £268 2017/18 Gave grant to Village Hall £320; bought reco 17/18 Hedge and path clearance £468				
7	2017/18 balance reduced by total expenditure on Harbour of £10902				
8	as above				
9	Fixed Assets in 2017/18 valued on insurance replacement cost				